



पश्चिमबङ्ग पश्चिम बंगाल WEST BENGAL

AN 963039

Sl. No. 42315  
On dated 14/12/25



AFFIDAVIT

ACADEMIC YEAR – 2025-2026

I/We, ASISH LAHIRI, Chairperson/ Secretary, INDIAN CENTER FOR ADVANCEMENT OF RESEARCH AND EDUCATION, HALDIA, son/daughter of ARUN LAHIRI aged 68 years and, resident of ICARE COMPLEX- HATIBERIA- HALDIA in connection with our application bearing application PID 1-44219038563 AID: 1-44644033772 Institute Name: Haldia Institute Of Management, Institute Address: ICARE COMPLEX, HATIBERIA Institute Type: Private-Self Financing Region: Eastern dated 30/01/2025 made to AICTE for the following categories:

1. Increase in intake / Introduction of Additional Course(s) / Integrated Course(s) / Dual Degree

We will abide by all norms as laid down in the Approval Process Handbook; Do here by solemnly affirm, state and declare as under:

- That the information given by HALDIA INSTITUTE OF MANAGEMENT in the application made to AICTE is true and complete. Nothing is false and no information/ material has been concealed;
- That the Institution is functioning in the location as approved by the Council;
- That the Institution has uploaded the Occupancy/Completion Certificate/Building License/Form D issued by the Competent Authority and the Structural Stability Certificate by the Competent Authority;
- That the Trust/ Society/ Company runs the following other Institutions in the same Campus; Total Built-Up Area available

Not Applicable



Secretary

Haldia Institute of Management  
ICARE Complex, Haldia, WB-72100

S. J. Alam  
NOTARY, HALDIA

Regn. No. 17/2024

Application Number: 1-44644033772

All India Council for Technical Education

ক্র. নং 6/100 তারিখ 26/02/25

স্বাক্ষর নং..... ইংরেজি..... পর্যায়.....

১০০ মোঃ হুমায়ূন আহমেদ আদানত

HALDIA INSTITUTE OF MANAGEMENT

HALDIA

খানা..... জেলা- পূর্ব মেদিনীপুর

তেঃ- দিবানন্দ বিজ্ঞানী. কাইঃ নং- 11/HV2022

Sign.....



Sl. No. 423/1  
 On dated 19.12.25

5. That the Institution has uploaded valid Fire Safety Certificate issued by the Competent Authority;
6. That Principal of the Institution is regular and qualified as per AICTE norms;
7. That the Faculty norms as well as Faculty: Student ratio is maintained as per Approval Process Handbook and the Faculty data uploaded is true and complete;
8. That the Institution has fulfilled the norms for Faculty and Infrastructural facilities;
9. That the Promoter/ Institution has not demanded/ retained the Original Degree Certificates from the Faculty members / Students;
10. That the declaration, information and documents submitted/uploaded as per **Appendix 16/17** of the Approval Process Handbook with regard to Land, Built-up area (Instructional area, Administrative area and Amenities area) and other Infrastructure therein where the letter of approval/ Extension of Approval is sought for **Indian Center For Advancement Of Research And Education, Haldia** is true, complete and nothing is false;
11. That the Land is contiguous, there is no dispute pertaining to the said Land and is free from all encumbrances;
12. That if any of the information is found to be false, incomplete, misleading and/ or that the **HALDIA INSTITUTE OF MANAGEMENT** fail(s) to disclose all the information and/ or suppress any information and/ or misrepresent the information, the Council shall also be free to take any action, including Withdrawal of Approval and/or any other action as deemed fit against the **HALDIA INSTITUTE OF MANAGEMENT** and others as the case may be and/ or the individuals associated with the Trust/ Society/ Company and/ or the Institution;
13. That the Land/Built-up area details given below in the Table are true and complete;

Sl. No.	Name of the deed Holder	Document No.	Date of Registration	Plot No.	Address (Village) District	Area in Acre
1	Icare	I3209	15/11/2000	1119(P),1120(P),1121(P), 1122(P)& 1154(P)	Hatiberia	1.48
		<b>Total area in Acre</b>				



**ADMINISTRATIVE AREA**

Room No.	Room type (mention Class Room/Laboratory/Toilet, etc.)	Carpet area (in m <sup>2</sup> )	Completion of Flooring	Completion of Walls and painting	Completion of Electrification and lighting
Room-1	Reservation Area	11	Ready	Ready	Ready
Room-10	Security	15.96	Ready	Ready	Ready
Room-103	Exam Control Office	36.95	Ready	Ready	Ready
Room-104	Central Store	35.58	Ready	Ready	Ready
Room-107	Other	3.89	Ready	Ready	Ready
Room-111	Placement Office	57.12	Ready	Ready	Ready
Room-113	Housekeeping	12.33	Ready	Ready	Ready
Room-114	Pantry for Staff	16.27	Ready	Ready	Ready
Room-115	Maintenance	15.31	Ready	Ready	Ready
Room-118	Other Office	75.12	Not Ready	Not Ready	Not Ready
Room-203	Cabin for Head of Dept	36.95	Ready	Ready	Ready
Room-204	Faculty Room	52.62	Ready	Ready	Ready
Room-205	Office All Inclusive	150	Ready	Ready	Ready
Room-206	Other Office	101.5	Ready	Ready	Ready
Room-207	Other Office	35.58	Ready	Ready	Ready
Room-208	Principal Directors Office	35.58	Ready	Ready	Ready
Room-209	Board Room	35.58	Ready	Ready	Ready

*[Signature]*  
 19/3

Application Number: 1-44644033772

All India Council for Technical Education

Page 2 of 5

*[Signature]*

Secretary

Haldia Institute of Management  
 ICARE Complex Haldia - 751025

**S. J. Alam**  
 NOTARY, HALDIA  
 Regn. No.-177/2024

No. 42315  
 On dated 19.3.25

**AMENITIES AREA**

Room No.	Room type (mention Class Room/Laboratory/Toilet, etc.)	Carpet area (in m <sup>2</sup> )	Completion of Flooring	Completion of Walls and painting	Completion of Electrification and lighting
Boys Toilet	Toilet	12.8	Ready	Ready	Ready
Boys Toilet 2	Toilet	12.8	Ready	Ready	Ready
Girls Toilet	Toilet	14.68	Ready	Ready	Ready
Girls Toilet 2	Toilet	14.68	Ready	Ready	Ready
Room- 102	First aid cum Sick Room	17.88	Ready	Ready	Ready
Room- 110	Boys Common Room	75.5	Ready	Ready	Ready
Room- 112	Girls Common Room	57.12	Ready	Ready	Ready
Room- 116	Stationery Store	15.31	Ready	Ready	Ready
Room- 117	Cafeteria	155.7	Ready	Ready	Ready
Room- 210	Girls Common Room	33.82	Ready	Ready	Ready
Staff Toilet	Toilet	11.16	Ready	Ready	Ready

**INSTRUCTIONAL AREA**

Room No.	Room type (mention Class Room/Laboratory/Toilet, etc.)	Carpet area (in m <sup>2</sup> )	Completion of Flooring	Completion of Walls and painting	Completion of Electrification and lighting
Room- 105	Language Laboratory	33.66	Ready	Ready	Ready
Room- 106	Classroom	73.91	Ready	Ready	Ready
Room- 108	Classroom	73	Ready	Ready	Ready
Room- 109	Laboratory	183.41	Not Ready	Not Ready	Not Ready
Room- 120	Tutorial Room	36.4	Not Ready	Not Ready	Not Ready
Room- 121	Classroom	91.5	Ready	Ready	Ready
Room- 122	Classroom	105.5	Ready	Ready	Ready
Room- 123	Laboratory	183.41	Not Ready	Not Ready	Not Ready
Room- 201	Computer Centre	172.36	Ready	Ready	Ready
Room- 202	Seminar Hall	146.08	Ready	Ready	Ready
Room- 211	Tutorial Room	33.82	Ready	Ready	Ready
Room- 220	Classroom	75.12	Ready	Ready	Ready

**INSTRUCTIONAL AREA - COMMON FACILITIES**

Room No.	Room type (mention Class Room/Laboratory/Toilet, etc.)	Carpet area (in m <sup>2</sup> )	Completion of Flooring	Completion of Walls and painting	Completion of Electrification and lighting
Room- 105	Language Laboratory	33.66	Ready	Ready	Ready
Room- 201	Computer Center	172.36	Ready	Ready	Ready
Room-109	Library&Reading Room	100	Ready	Ready	Ready

14. That I have submitted/uploaded all the additional documents/information regarding resolution/ NOC's/ Certificates/ details of Building completion (partial/full) in AICTE Web-Portal in respect of our application (as applicable) and the same is true and complete;
15. That the financial transactions have been done only by digital payment;
16. That Audited statement of accounts of the Trust/Society/Company for the previous year has been uploaded;
17. That, the Institutions uploaded the Annual Report of ICC in the AICTE Web-Portal.
18. That, the Institution undertakes to submit that all the employments in the Institution shall be as per the norms of the

**S. J. Alam**  
 NOTARY, HALDIA  
 Regn. No.-177/2024

Secretary  
 Haldia Institute of Management  
 ICARE Complex, Haldia. WB-721659

Sl. No. 423/25  
On dated 19.3.25

existing Labour Law and the payments shall be as per the provisions of the Minimum Wages Act of State/ Central Government.

19. That in the event of Non-Compliance by the **Indian Center For Advancement Of Research And Education, Haldia** and/ or **Haldia Institute Of Management** with regard to guidelines, norms and conditions prescribed, as also in the event of violation of any of the undertaking mentioned herein, AICTE shall be free to take appropriate action including withdrawal of its approval without consideration of any related issues and that all liabilities arise out of such withdrawal shall solely be that of the Trust/ Society/ Company/ Institution;

#### Existing Institute:

1. That I have uploaded all the student data of the previous year and the same is true and complete.
2. That no students have been admitted without the approval of concerned regulatory bodies.
3. That all Faculty and all non-teaching Staff data and all student data of all years and all Course(s), as entered by the Head of the Institution as per the prescribed Format on the Web-Portal are correct;
4. That the Internal Quality Assurance Cell as per **Appendix 6** of the Approval Process Handbook before commencement of the Academic Session 2025-26 in respect of **1-44644033772 Haldia Institute Of Management ICARE COMPLEX, HATIBERIA** is constituted;
5. That the following Committees as per **Appendix 6** of the Approval Process Handbook before commencement of the Academic Session 2025-26 in respect of **1-44644033772 Haldia Institute Of Management ICARE COMPLEX, HATIBERIA** are constituted;

Establishment of Anti Ragging Committee (As per All India Council for Technical Education notified Regulation for prevention and prohibition of ragging in AICTE approved Technical Institutions vide No. 37-3/ Legal/ AICTE/ 2009 dated 01.07.2009)

Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University. As per All India Council for Technical Education (Redressal of Grievance of Students) Regulation, 2019 vide No. 1-101/PGRC/AICTE/Regulation/2019 dated 07.11.2019)

Establishment of Grievance Redressal Committee in the Institution for Faculty / staff Member. ( As per All India Council for Technical Education (Redressal of Grievance of Faculty / staff Member) Regulation Regulations, 2021 vide No. 1-103 AICTE/PGRC/Regulation/2021 dated 22.03.2021)

- Establishment of Internal Committee (IC) (As per Section 4 All India Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016
- Establishment of Committee for SC/ ST (As per the Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989, No. 33 OF 1989, dated 11.09.1989)

#### Increase in Intake:

1. That our Trust **Indian Center For Advancement Of Research And Education, Haldia** vide resolution Resolved to apply for additional Course/ increase in intake in our Institution **Haldia Institute Of Management ICARE COMPLEX, HATIBERIA** in the Web-Portal and had paid the requisite TER Charges as per AICTE norms;
2. That we have created all the additional facilities such as Infrastructure, hostel (wherever applicable) Faculty etc. for meeting the additional Course/increase in the Intake.
3. That liabilities, if any, arise out of additional Course/ increase in the Intake of **Haldia Institute Of Management ICARE COMPLEX, HATIBERIA** shall be solely that of **Indian Center For Advancement Of Research And Education, Haldia**.

Sl No 42315  
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Name of the authorized person executing the undertaking along with his/ her Official Position

*[Signature]*

Secretary  
Haldia Institute of Management  
ICARE Complex Haldia WB 721657

**VERIFICATION**

I/ We, the above named deponent(s) do hereby verify that the facts stated in the above Affidavit are true to my/ our knowledge. No part of the same is false and no material has been concealed there from.

Verified at HALDIA on this the \_\_\_\_\_.

(Name, Designation and Address of the Executants)

*[Signature]*  
(SEAL)  
DEPONENT(s)  
Secretary

Solemnly affirmed and signed before me by the deponent on this 19 day of March, 2024/2025 at my office.  
(Judicial First Class Magistrate/ Notary Public/ Oath Commissioner)

Haldia Institute of Management  
ICARE Complex, Haldia WB-721657



Deponent is identified and has Signed the Affidavit on Oath before me

On this 19th day of March 2025

*[Signature]*  
19.3.25

SYED JAHANGIR ALAM, NOTARY  
Appointed by Govt. of West Bengal  
Under the Notaries Act-1952  
(Act No.-53 of 1952)  
For Haldia, District-Purba Medinipur